



Wednesday 19<sup>th</sup> July 2023

Dear Parents and Carers,

As we start to come to the end of the school year, I just wanted to let you know some important information about the Autumn Term. Please do not worry if you cannot take all of this information in now- we all need a good break! I will resend this letter at the start of September as a reminder.

Please note we have a school INSET day on Monday 4<sup>th</sup> September and so the school will be closed to all pupils. Teachers will be busy preparing for the new school year, as well as meeting virtually with other staff across Bridge Schools Trust.

Therefore, we are really excited to welcome Years R to Year 6 back to school on Tuesday 5<sup>th</sup> September.

Nursery will be opening from Monday 11<sup>th</sup> September to allow them time to complete 'Home Visits'.

### **School Hours**

As you know from a previous email, our school hours are changing from Tuesday 5<sup>th</sup> September. Here is a reminder about the new school hours:

#### *Nursery:*

0825 Gates Open  
0830 Gates Close and Nursery Day starts  
1130 Morning Session Ends  
1130 – 1230 Lunch and start of afternoon session  
1430 Afternoon Session Ends  
1430 – 1500 Additional paid session – this can be booked and paid for separately – (please see separate communication from the office)

#### *Reception, Year 1 and Year 2 (KS1):*

0835 Gates Open  
0845 Gates Close & register  
1510 End of School Day

#### *Years 3 – 6 (KS2):*

0835 Gates Open  
0845 Gates Close & register  
1515 End of School Day

After school clubs will then run from 1515 - 1600. We will be in touch at the start of the term to tell you about the clubs available and how to book them.

### **Drop Off and Collection Routines**

Just a reminder that children in Nursery should be dropped at the gate next to the school office. Reception, Y1 and Y2 children should be dropped at the green gates next to the Reception classrooms and Key Stage Two children should be dropped at the green gates next to the car park. Please note



that no parents are to come past the green gates in the morning. There will be a member of staff on each gate to pass on any important messages.

Just like last year, there is no parking on the school site for morning drop off. However, the two drop off lanes will remain: the 'zone' that runs along the Nursery area for EYFS and KS1 pupils and; the coned off lane that was in place last year along the left side of the road into school that works very well for KS2 pupils.

At the end of the day, Reception, Year 1 and Year Two parents should come through the green gate and pick up their children from their classroom doors. Children in Key Stage 2 will come out of school via the Key Stage 2 gates, next to the school car park.

The drop off lanes will be in use at the end of the day too. There will be limited parking in the car park at the KS2 gate. Please be as prompt as possible when arriving/leaving the school site. As you know, space is very much at a premium, so we encourage people to walk/scoot/cycle as much as possible.

### School Uniform

One of the best things about September is how smart the children look on their first day back in school. There are always lots of crisp white shirts and shiny polished shoes! Just to let you know that children are welcome to wear either their Summer or Winter uniform this half term. Shoes should be flat and black. Just a reminder that jewellery should not be worn, other than stud earrings, although watches can be worn and are encouraged. Nail polish is not a part of the school uniform. Hair below the collar must be tied up.

### PE Days

This year, we will continue to ask children from Years 1 to 6 to come into school in their PE kits, on the day of their PE lesson, in order to maximise time for physical activity. Reception children should bring their PE kits into school at the start of the term and leave them in school, as getting changed in and out of kit, is part of the Early Years Curriculum.

Just a reminder that PE Kit consists of: White T Shirt or polo shirt or School PE Shirt/Black plain shorts (with the option of leggings underneath or jogging bottoms on the top)/White Sports Socks/Trainers or Plimsolls/Either a school jumper, a black plain jumper (no hood) or the branded WPA PE Training Top.

Here are the PE days for the Autumn Term:

	Year Group
Monday	Y4 and Y3
Tuesday	Y5
Wednesday	Y6
Thursday	Y1
Friday	Y2 and Reception



### Meet the Teacher

Please do come along to our annual 'Meet the Teacher' event that will be taking place on Wednesday 13<sup>th</sup> September. This will be a chance to see your child's new teacher and find out all about their new year group. The timings are:

Reception, Year One and Year Two: 2:30pm- 2:50pm *Please enter via the green KS1 gate*  
Years 3 to 6: 3:00pm- 3:20pm *Please enter via the green KS2 gate*

If you are unable to make the meeting, we will ensure that the relevant information is on the class pages of our school website.

### Lunch and Snacks

As part of the government 'Fruit and Vegetable' scheme, children in Reception, Year One and Two will be provided with a piece of fresh fruit or veg each morning. Children in KS2 are encouraged to bring a healthy snack for their morning playtime. The healthy snack could include, fruit, vegetables or houmous and crackers.

As you know, children in Reception, Year One and Year Two are entitled to a free school lunch. Whilst you will not need to pay for this, you will still need to book your child's meal via ParentPay. The canteen will only cook for the amount of orders that have been placed, therefore, if no booking is made, we may have to put together an alternative lunch. If your child does not wish to have a school lunch, they are welcome to bring a healthy packed lunch with them.

If you have a child in KS2 and you would like to book and pay for school lunches, please do this via ParentPay. Otherwise, your child is welcome to bring a packed lunch.

The menu is attached to this email and will run until the end of Autumn Term One. You can now make bookings and payments now, ready for September.

This is also a very important opportunity to remind you that we are a NUT FREE school and no products with nuts in them should be brought into school. We have children with very serious allergies and it is imperative that this is followed. Thank you.

If your child has any allergies, please let visit the school office to complete an allergy form. This is to provide Caterlink (our new providers) with the necessary information to make adaptations to the school menu.

### Updating Arbor

From September, please ensure that you take a moment to log in to Arbor to update your child's emergency contact information, medical details, allergies etc. Even if you have completed this in previous years, a renewal is required each school year.

Please also ensure that you update the permissions section. This is to let us know about whether your child is able to walk home from school. There is also an important question about whether your child can be included in photographs on the school website/ social media. The recent parent questionnaire highlighted how many parents find Facebook a useful method of communication. Therefore, next



year we would like to improve on how we use Facebook to share information and celebrate the exciting events happening at school.

Thank you for taking the time to read this letter through carefully. If you think I have missed anything, or you have any further questions, please do not hesitate to get in touch.

In the meantime, I hope you all have the most wonderful Summer Holidays. I can't wait to see you all in September for an exciting year ahead!

Best wishes,

Mrs Lee- Elkins